



# Minutes NV COMMUNICATIONS STEERING COMMITTEE

<b>DATE</b>	July 18, 2006
<b>TIME</b>	2:00 PM
<b>LOCATION</b>	727 Fairview– Carson City 1830 East Sahara – Las Vegas
<b>RECORDER</b>	Maggie Thorne

## ATTENDANCE

<b>Carson City Members</b>	<b>Present</b>	<b>Las Vegas Members</b>	<b>Present</b>
Terry Savage, Co-Chair, DoIT	✓	Jack Staley, Co-Chair, LV Water Dist.	✓
Robert Chisel, NDOT		Dennis Cobb, LV Metro Police	✓
Neil Harris, Elko Cty Sheriff's Office	✓	Anthony DeMeo, Nye County	
Mark Foxen, NV Health Division	✓	Rod Massey, Clark County	
Kay Scherer, Dept of CNR	✓	Ronda Hornbeck, Lincoln Cty	✓
Major Bob Wideman, DPS	✓	Louis Amell, City of LV Fire Dept	
Adam Garcia, Police, UNR		Greg Marchio, US Secret Service	
Jake Conely, Sparks Fire Dept		Theodore Quasula, LV Paiute Tribe	✓
Dan Newell, City of Yerington		Brett Primas, LV Metro Police	✓
James Johns, Reno Police Dept	✓	Bob Fisher, NV Broadcasters Assn.	
Chris Lake, NV Hospital Association	✓		
Dan Holler, Douglas County			
Pete Menicucci, NV Nat'l Guard	✓		

## Staff

<b>Name</b>	<b>Present</b>	<b>Name</b>	<b>Present</b>
Mark Blomstrom, DoIT	✓	Glade Myler, Legal Counsel	✓
Maggie Thorne, DoIT	✓	Dave McTeer, Administration	✓

## I. CALL TO ORDER

Terry Savage called the meeting to order at 2:00 pm.

## II ROLL CALL/MINUTES

Maggie Thorne conducted the roll call. Present: 13 members, Absent: 10.

The minutes from the 64/06/06 were reviewed. **A motion was made by Neil Harris and seconded by Jack Staley to approve the minutes as presented. Motion carried.**

## III. CHAIRMAN REPORT

Terry briefed the Committee on his trip to Washington, DC with Mark Blomstrom. The main objective was to get some additional from the Department of Homeland Security to expand the tactical interoperability communications plan work that was done in Las Vegas to include the entire State. Mark met with DHS folks and Terry and Mark both met with the entire NV congressional delegation and received universal agreement to support

our request to DHS. **Terry said a delegation letter would go out to DHS early next week.** Mark indicated that this would be an expansion of the Tactical Interoperability Communications Plan or TIC plan that DHS has done for the 75 top urban that includes Las Vegas. The LV plan has long been submitted, it's been reviewed and it has been accepted by DHS. It has yet to be validated in the sense of an exercise but that will happen in September. This is what DHS was tasked to do by Congress and they have done that. Now, what NV is asking them to take that same planning methodology to expand that TIC plan to the balance of the entire State or in DHS terms – regionalize it. The response that was received from the DHS staff and program managers were positive, they feel it is a natural step and would like to do it. They aren't funded for it now and that is where we (NV) would be assisting them. What we are asking them to do is use the same process they used in the LV TIC plan and expand to the State. They indicated New York and Florida has made the same request, but NV is on the leading edge of this. This is not like the SAFECOM efforts, this is very much a tactical – “what do you do when the first responders show up at an incident” type of plan and we want that developed for the State. Terry added that with the encouragement from our Congressional delegation DHS would use Nevada as a test case.

Dennis Cobb made a suggestion. He mentioned that the TIC plan exercise is scheduled for September 22 (if he recalled correctly though not positive) in Las Vegas and he suggested that Terry, as Chair of NCSC, send a letter to Jim O'Brien requesting that NCSC be invited to attend as observers. He felt that this representation would help with statewide efforts. **Terry felt it was an excellent idea and would follow through on that.**

Terry also mentioned that the next meeting of the Commission is scheduled for August 3<sup>rd</sup>.

#### **IV. DISCUSSION ON NEIL HARRIS REQUEST CONCERNING CORE FOUR.**

Neil presented a MOU from the NNACC to the Members. He indicated the 6 counties in the West want to get onboard with NNACC, but he wants to finalize the North. Terry said the MOU was great. Neil said more meetings are scheduled and that they are working on getting their “governance committee” in place. Neil said he would be meeting with Jack Staley for further assistance. Glade Myler said he would review the MOU and get back to Neil with any comments he may have. Dennis Cobb said that one thing that needs to be addressed is the issue of ownership with a system link and asked Neil if his group could come up with any ideas that would be welcomed. Dennis felt recommending legislation for the ownership/maintenance is something that needs to be addressed. Terry asked Jim Johns how it works between NDOT and Washoe. Jim said Washoe pays for all their stuff, but NDOT pays for all the interfaces. Terry said it would be nice to find out how other jurisdictions are handling this. Dennis said that SAFECOM should be queried to see if they have any input or know of anyone. Terry agreed and also felt it would be beneficial to check with NASCIO to see who and how others are handling this. Terry wondered whether we (DoIT) need to put some type of placeholder in our budget proposal for our state's share of that stuff? **Terry asked Maggie to note that for our budget – essentially add a placeholder line item to cover whatever the State's share (will guess) for maintaining this stuff will be.** Maybe it will end up in NDOT's or ADMIN's budget, (1325 the catch-all for all mysterious IT stuff), but one way or another I want it in there.

#### **V. SUBCOMMITTEE REPORTS**

**Data Collection – Terry Savage**

This subcommittee is being "Transmogrified" – it's going to be responsible for the oversight of the engineering work that will be done under the grant monies received. Instead of going out and gathering the data, we are going to pay people to do that but we will make sure they do it right. This subcommittee will also be renamed to the "**Data Collection and Engineering Oversight Subcommittee.**"

**Policy Development Subcommittee – Dennis Cobb**

This subcommittee will be renamed – "**Policy/Standard Development Subcommittee.**" Dennis said the subcommittee would review the NPSTC Common Channel Nomenclature Working Group questionnaire that Maggie sent to NCSC. After review the subcommittee will report back on whether it would be the right way for Nevada to go. On the surface it looks good and sound, but Dennis said he would get the tech guys to review as well. Dennis also said he would be sending to NCSC, the preliminary multi agency use policy that is being put into place down south (actually the South is struggling to put it in place) – it's a slow process. However, Dennis would like the input from NCSC and perhaps it may be able to be able grow into something applicable statewide. Then NV would have one general policy that agencies can subscribe.

**Funding Subcommittee – Terry Savage**

No action – no meeting or discussion was held on this subcommittee.

**Education/Training Awareness Subcommittee – Chris Lake**

This subcommittee will be renamed "**Plan Education Awareness Subcommittee.**" Chris mentioned that the subcommittee has been waiting for Commission to approve the plan before they moved forward, however informally those applying for grants have been contacted to make sure they are aware of the Plan.

**RFP Development Subcommittee – Mark Blomstrom**

Mark reported that Brett Primas has agreed to join the group and is expecting someone from Washoe (working with Ed Amett) to also join him and Jim Wilson on the team. Once the Commission approves the grant funding on August 3<sup>rd</sup>, the subcommittee will become active.

Terry asked that if anyone was interested in being on the subcommittee, to contact him or otherwise be drafted, and that at the next meeting would put a subcommittee together.

**VI. GRANTS UPDATE**

Mark reported that the Commission would be approving the following recommended allocation for Interoperability Communications of 6.1 million dollars:

		Plan Action Items
Engineering:	\$600K	T1, T3, T5 and T6
SOP Development:	\$500K	S1, S2 and S3
Training:	\$195K	E1 & E5
Microwave Interconnect Clark	\$180K	T5
Gateways	\$2.4M	T4 & T3
Radia Cache	\$500K	T2
Microwave Interconnect SNAAC	\$1.7M	T3

Once approved, several questions do arise. 1) Ownership 2) maintenance monies for continuation 3) and Administration to put this all in place.

Glade commented the funding process was a truly great effort and complimented Mark Blomstrom for his efforts on this whole process. Dennis Cobb concurred and thanked Mark also for his work.

**VII. PUBLIC COMMENT**

None given.

**VIII. ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 2:45 pm.

Minutes are posted on the website at: <http://ncsc.nv.gov/>

Questions Call: 775-684-5859 or email [maggiet@doit.nv.gov](mailto:maggiet@doit.nv.gov)

Draft minutes submitted by Maggie Thorne, 07/19/06

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_